



**ADDENDUM #1 Request for Proposals**

**No Place Like Home**

**2019 Non-Competitive and Competitive Allocations**

**Proposals are due to the County of Ventura by 4pm on October 11, 2019**

Proposals should be submitted via flash drive to:

Ventura County Behavioral Health Department

Attn: Susan White Wood

[Susan.whitewood@ventura.org](mailto:Susan.whitewood@ventura.org)

1911 Williams Drive, Suite #200

Oxnard, CA 93036



**Description of Amendment #1:** On August 9, 2019 the County of Ventura (herein after referred to as “County”) issued a Request for Proposals (RFP) for No Place Like Home competitive and non-competitive funding allocations. In Section VII of the RFP, “Terms and Conditions,” the County established its right to modify the RFP. The following modifications and additions to the RFP are hereby made:

**Section V – Project Selection Criteria:** Protest Procedures: If the application submitted in response to the RFP is rejected by the County, the applicant may submit a protest in writing signed by the applicant Authorized Representative (AR) and delivered to the Ventura County Behavioral Health (VCBH) Contracts Manager at 1911 Williams Drive, Suite 200, Oxnard, CA 93036. The VCBH Contracts Manager reserves the right to refuse to consider protests that do not adhere to the following parameters:

- a) Protests regarding the specifics of the RFP: Protests must be made before the application deadline (October 11, 2019).
- b) Protests made regarding awards: Protest must be made no later than five (5) calendar days after the aggrieved party knows or should have known of the facts giving rise to the protest.
- c) Protest Format: All Protests must include the following information
  - The name, address, e-mail address and telephone number of the protestor;
  - The signature of the applicant AR;
  - The name of the FRP and project application;
  - A detailed statement of the legal and/or factual grounds for the protest;
  - The form of relief or remedy requested.
- d) Protest process: If the VCBH Contracts Manger can resolve the issue then no further action required. If no resolution is possible then the issue will be referred to the VCBH Administrative Services Division Manager for review and resolution. If the issue is resolved at this level then no further action required. If no resolution is possible the issue will be referred to the VCBH Director who will make a final determination.

**Section VII – Terms and Conditions:** The RFP and resulting proposals, including additional information provided after the due date, are considered part of the final application and subsequent project terms. If any discrepancies between sections or other errors are found in a proposal, the County may reject the proposal, however, the County may at its sole option, correct any errors. The County may waive any immaterial deviation or defect in a proposal. The County’s waiver of an immaterial deviation or defect shall in no way modify the RFP documents or excuse the bidder from full compliance with the RFP requirements.

**All other terms and conditions of the No Place Like Home RFP shall remain in effect.**

**Questions**

All questions pertaining the RFP and any subsequent amendments shall be submitted in writing to [susan.whitewood@ventura.org](mailto:susan.whitewood@ventura.org), [tracy.mcaulay@ventura.org](mailto:tracy.mcaulay@ventura.org) and [kiran.sahota@ventura.org](mailto:kiran.sahota@ventura.org). A written response will be provided by County staff directly to the person submitting the question and all questions received will be published along with the response on the VCBH website: <http://www.vchca.org/agency-divisions/behavioral-health>. It is the responsibility of the interested parties to periodically check the website for updates, frequently asked questions (FAQs) and any other information related to NPLH and this RFP.